

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION**

**□ JUNE 12, 2024 □**

**REGULAR SESSION MEETING @ 6:30 PM**

**EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time:**

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**BOARD PRESIDENT'S REPORT:**

A. Welcome

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."*

*This meeting will be broadcasted. In person meeting will be held in Room 404.*

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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C. May 8, 2024 - Approval of Minutes of Regular Mtg

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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**ADMINISTRATIVE REPORTS**

A. Mr. Joe Hurst, Superintendent -

Approval of fence per Resolution No 018-2024. Map has been recently presented.

B. Mrs. Maria Brewer, Upper Valley CC update -

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C. Mrs. Carla Surber, Treasurer -

## **PUBLIC PARTICIPATION**

### **FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 23). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – May 2024
2. Check Register – May 2024
3. Then & Now certification of bills that were obligated by employees of the district:
  - Neff by Jostens - Encumbered \$0, Payable \$62.15
  - McDonald's - Encumbered \$0, Payable \$254.22, Fry, A
  - Brown Supply - Encumbered \$0, Payable \$392.15, Miller, S
  - Milton Union Schools - Encumbered \$0, Payable \$329.89, Walters, M
  - Walmart - Encumbered \$212.82, Payable \$217.44, Lavey, M
  - Brandon Koverman - Encumbered \$0, Payable \$40.00, Thompson, C
  - Stinson, Brandon - Encumbered \$0, Payable \$159.00, Thompson, C
  - Milton Union Schools - Encumbered \$0, Payable \$566.63
  - National FFA Organization - Encumbered \$0, Payable \$102.75, Walter, M
  - Crown Lift Trucks - Encumbered \$0, Payable \$674.90, Didier, D
  - Walmart - Encumbered \$80.00, Payable \$102.59, Lear, H
  - WOAC - Encumbered \$0, Payable \$200.00, Thompson, C
  - Dickman - Encumbered \$672.00, Payable \$695.00, Miller, S
4. Recommend approval of Transfers and Advances for the month:
  - Repay advance from 572-9324 Title I to 001 General Fund in the amount of \$97,092.07
  - Repay advance from 590-9324 Title II-A to 001 General Fund in the amount of \$18,979.38
  - Transfer from Fund 590-9324 to 572-9324 the amount of \$22,301.77 in accordance with the CCIP allowances
  - Repay advance from 439-9324 ESC to 001 General Fund in the amount of \$5,000.00
  - Repay advance from 439-9324 ESC to 001 General Fund in the amount of \$50,000.00
  - Repay advance from 507-9222 ESSERS to 001 General Fund in the amount of \$500,000.00
  - Repay advance from 019-9156 AES Grant to 001 General Fund in the amount of \$69,265.23
  - Repay advance from 300-9002 Washington DC trip to 001 General Fund in the amount of \$10,000.00
  - Repay advance from 499-9324 Bus Transportation Grant to 001 General Fund in the amount of \$65,773.85
  - Repay advance from 599-9221 CLSD to 001 General Fund in the amount of \$18,681.97
  - Repay advance from 516-9324 Title IV-B to 001 General Fund in the amount of \$126,434.60
  - Repay advance from 584-9324 Title IV to 001 General Fund in the amount of

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\$10,000.00

Repay advance from 599-9923 REAP to 001 General Fund in the amount of \$39,114.00

Repay advance from 599-9924 REAP to 001 General Fund in the amount of \$33,916.50

Advance all funds with remaining balance as of June 30, 2024 for the purposes of the county

5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend approval of Temporary appropriations for July 1, (2024-2025 school year).
7. Recommend acceptance from Premier Health \$5,000.00 as part of our contract with them.
8. Recommend acceptance of a donation of \$50.00 from Weldy's Dairy Bar to The Drama Club.
9. Recommend acceptance of a donation of \$119.42 from Scalzi Family Foundation to clear up any lunch account balances from 2023-2024 school year.
10. Recommend acceptance of a grant from Small Rural School Achievement (SRSA) in the amount of \$31,901.00.
11. Recommend acceptance of a disbursement of funds from School Nutrition Programs Grant in the amount of \$239.02.
12. Recommend the approval of the 2023 EPA Clean School Bus Rebate Application in the amount of \$420,000.00 to replace two school buses and eligible charging infrastructure provided the district can negotiate a financially feasible purchase of equipment based on new bidding allotments.
13. Recommend applying for the Darke County Foundation Grant in the amount of \$3,000.00 for Bradford Schools historical preservation project.
14. Recommend applying for the Spectrum & Digital Education Grant Program in the amount up to \$50,000.00 to assist our family communities.
15. Recommend that the Board of Education approve with the Ohio Auditor of State a contract for financial statement preparation for the amount of \$1,980.00 for 2023-2024.
16. Recommend that the Board approve an application for The Early Childhood Preschool Grant, Fund 439, in the amount of \$76,500.00 based on 18 slots at \$4,250.00.
17. Recommend the application of the consolidated plan for school year 2024-2025 as soon as available.
18. Recommend approval of the natural gas sales and service agreement through the Southwestern Ohio Educational Purchasing Council with NRG Business Marketing LLC as an extension of our present agreement.
19. Recommend acceptance of a rebate in the amount of \$617.87 from Menards to be used for future purchases.

20. Recommend acceptance of the Title I-A Improving Basic Programs grant in the award amount of \$98,274.37 and may be used only for allowable grant activities.
21. Recommend an agreement with Ameresco for the application of a \$500,000.00 grant for the purpose of solar implementation and contingent upon the approval of legal council.
22. Recommend acceptance of the IDEA-B Special Education Grant in the award amount of \$124,439.53 and may be used only for allowable grant activities.
23. Recommend acceptance of the IDEA Early Childhood Special Education Grant in the award amount of \$1,097.93 and may be used only for allowable grant activities.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer	
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## OLD BUSINESS

## NEW BUSINESS

*Consent Items (items 1 through 25). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

### 1. Resignations/Employment/Job Descriptions:

#### A. Resignations -

Deb Didier, Food Service Director, effective July 1, 2024  
 Chuck Cantrell - Assistant Varsity Football Coach

#### B. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2024-2025 school year:

Jamie Hocker - Head Varsity Volleyball Coach  
 Erica Schulze - Head Reserve Volleyball Coach  
 Zeb Hannah - Assistant Varsity Football Coach  
 Cierra Bolin - 8th Grade Volleyball Coach  
 Chuck Cantrell - Head Varsity Football Coach

#### C. Employment - Volunteer - Approval to hire Charles Petty to do miscellaneous painting.

#### D. Employment - Certified - One (1) Year Contract for the 2024-2025 school year:

Rob Dickerson - MS/HS Business Education and Computer Technology Teacher (Teacher is being placed on the salary schedule at a step 10 for purposes of hiring)

E. Employment - Classified - Hourly Aide as needed

Samantha Cartonia - Under the direction of the Superintendent

F. Employment - Recommend that Nicole Huff's contract be extended for special education van driving during the 2024 summer.

G. Employment - Recommend a revision to Rachel Meiring's contract based on additional information for the 2024-2025 school year and previous years impacted.

H. Recommend the creation and subsequent posting of an additional part-time EMIS Coordinator/Apprentice to be mentored by experienced personnel.

2. Recommend approval of an overnight stay for the FFA students (number of students unknown at this time) to go to FFA camp at Muskingum, Ohio, June 24-28, 2024.
3. Recommend approval of the second payment of a 3-year contract with LINQ, our school website, at an amount of \$2,568.00.
4. Recommend approval of a contract with the Darke County ESC for the following contracted services in the amount of \$436,020.29:
  - Special Education Preschool Classroom Services
  - Special Education MD and ED Classroom Services
  - Mental Health Services
  - ESC Hired staff working at the district including teachers and aides
  - Interpreter, Audiology, Orientation and Mobility, Vision Impaired, Deaf Hearing-Impaired services
  - Other Miscellaneous Services Agreed to by the Superintendents
5. Recommend approval of a contract with Southwestern Ohio Educational Purchasing Council for renewal of employee health insurance plan for the 2024-2025 school year at an 8% increase from previous year.

	<b>Current</b>		<b>Rates for PPO Plan EFFECTIVE 1/1/2025</b>	
Single	\$226.28 -	\$964.62 (Board)	\$257.24 -	\$1,028.94 (Board)
EE & Kids	\$418.56 -	\$1,784.37 (Board)	\$475.84 -	\$1,903.32 (Board)
Family	\$574.14 -	\$2,447.60 (Board)	\$652.70 -	\$2,610.78 (Board)

	<b>Current</b>		<b>Rates for HDHP Plan EFFECTIVE 1/1/2025</b>	
Single	\$163.02 -	\$795.87 (Board)	\$176.06 -	\$859.54 (Board)
EE & Kids	\$307.10 -	\$1,499.32 (Board)	\$331.66 -	\$1,619.28 (Board)
Family	\$421.22 -	\$2,056.60 (Board)	\$454.94 -	\$2,221.12 (Board)

6. Recommend approval of the contract between the Council on Rural Services and the Bradford Exempted Village School District in the amount of \$40.00 per day per student that is assigned to CORS, Achievement for Educational Success (ACES).

7. Recommend approval of the Bradford Public Library Budget for Fiscal Year 2024-2025.
8. Recommend that the Board of Education pay for 50% of dental or vision for classified employees who are contracted more than 50% of the time, but less than full time effective July 1, 2024.
9. Recommend a contract with OnSolve, LLC (One Call Now) for Parent Broadcast Plan for the 24-25 school year in the amount of \$1,072.45.
10. Recommend approval that the Class of 2024 donate any remaining class funds to the Bradford High School Track in the amount of \$ 832.55.
11. Recommend approval for the golf team to travel out of state the following dates for golf matches:
  - 8/02/24 - Richmond Elks - WOAC Golf Preview
  - 8/09/24 - Highland Lakes Golf Course - Blazer Invite Golf Tournament
  - 8/27/24 - Liberty Country Club - Liberty, Indiana
  - 9/19/24 - Richmond Elks - WOAC Golf Tournament
12. Recommend acceptance of the Food Service Compliance Report as authorized by the Food Service Coordinator, Deb Didier.
13. Recommend approval of the agreement between Wright State University and Bradford Exempted Village School District.

This Affiliation Agreement (the "Agreement") is made and entered into effective the 1<sup>st</sup> day of August 2024, by and between Wright State University College of Health, Education, and Human Services (hereinafter, "WSU") and Bradford Exempted Village Schools, 760 Railroad Ave, Bradford, OH 45308 (hereinafter, the "District"), by and through their duly authorized administrators whose signatures are set forth below.

WHEREAS, WSU conducts programs in Human Services, Kinesiology and Health, Leadership Studies in Education and Organizations, Nursing, Professional Psychology, Social Work and Teacher Education, and desires to obtain clinical experience for nursing, professional psychology and social work students, teaching and/or leadership experience for teacher candidates and leadership students, and school counseling experience for its school counseling candidates enrolled in these programs (hereinafter, "Candidates"); and

WHEREAS, the District recognizes the need for, and desires to aid in the educational development of, Candidates in such programs, and is willing to make its employees and premises available for such purposes on the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth below, WSU and the District agree contractually.

14. Recommend approval of a contract with PaySchools for the 2024-2025 school year in the amount of \$2,005.00.

15. Recommend approval of the following 12.75 dock days for Haley Lear per her request:

4/22 - .075	5/1
4/25	5/2
4/26	5/3
4/29	5/6
4/30	5/7
	5/8
	5/9
	5/10

16. Recommend approval of dock day on 5/13/24 for Tina Hill per her request:

17. Recommend approval of the HUDL team package which is inclusive of team camera or the 2024-2025 football season in the amount of \$8,500.00.

18. Recommend approval of curriculum for the 2024-2025 school year as determined by the Curriculum Director.

JH/HS Math - 6-8 Algebra I, Geometry - SAVVAS - 5 year agreement - \$34,091.60

JH/HS Science - Biology, HMH - 5 year agreement - \$8,701.06

JH/HS Science - All Areas - Gizmos - 2 year agreement - \$3,961.98

Keyboarding - Elementary - Learning Without Tears - 3 year agreement - \$1,767.00

19. Recommend that all current school fees remain the same for the 2024-2025 school year. The following courses shall be eliminated from the fees listing since they are no longer offered or without need for fees due to change in the technology curriculum.:

Child Development	- No longer offered
Healthy Living	- No longer offered
Comp App 6	- No need due to Chromebooks
Comp App 7	- No need due to Chromebooks
Comp App 8	- No need due to Chromebooks
Comp App Working Tools	- No need due to Chromebooks

20. Recommend giving authority to the superintendent to enter into a contract with a resident family for a special education matter

21. Recommend approval of special educational transportation agreement per legal council.

22. Recommend an increase to the 2023-2024 Darke County Educational Service Center contract based on the final billing of \$18,918.04, which includes an additional transportation aid in the amount of \$9,565.00

23. Recommend a contract with Frontline Absence Management for the 2024-2025 school year in the amount of \$3,983.54.

24. Recommend approval to pay the 3rd year invoice for Renaissance in the amount of \$12,155.00.

25. Recommend that the Board of Education authorize the administrative team to review and determine whether applying for CEP (Community Eligibility Provision) is advantageous to the school district and if so application be made prior to the deadline.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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26. Recommend approval of Aaron Frantz's resignation as custodian and the subsequent hiring for the maintenance position effective July 1, 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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27. A RESOLUTION DECLARING AN URGENT NECESSITY EXISTS AND AUTHORIZING THE EXECUTION OF AN AGREEMENT OUTSIDE OF STATUTORY COMPETITIVE BIDDING PROCEDURES WITH SAMUEL DIEHL, CLEARWATER PLUMBING, AND WAYNE BUILDERS FOR THE RENOVATION AND CREATION OF BATHROOM FACILITIES IN BRADFORD SCHOOL DISTRICT.

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements to school buildings, the estimated cost of which will exceed \$50,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the source of income, aka Early Childhood Education Grant expires on June 30th , 2024, and is necessary to pay for the improvements, and the Architect, Freytag & Associates, Inc., have been unable to complete the plans to allow modifications to proceed. Board approval must be sought to allow for the expenditure of project funds. The district is waiting for approval from Miami County Building Regulations before proceeding based on final engineering drawings; and

WHEREAS, the Board has no recourse but to begin the project, the moment that the School is notified of approved plans; and

WHEREAS, the Board must hire a contractor at the earliest possible time, but prior to July 1, in order to complete the project with the money committed from the grant; and



WHEREAS, in order to best preserve the financial contribution of the grant, this Board finds that such circumstances warrant the declaration of a case of urgent necessity in connection with the procurement of construction and the awarding of a contract for such work outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code to the contractors as listed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bradford Exempted Village School District, Miami and Darke Counties, Ohio, that:

Section 1. Finding of Urgent Necessity. for the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the procurement and commencement of the work as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Sections 3313.46 of the Revised Code could adversely impact the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract with Samuel Diehl, Clearwater Plumbing, and Wayne Builders Supply, in substantially the form currently on file with the Treasurer in an amount not to exceed \$50,000 for the work, and to take all other actions necessary and appropriate to carry out the work in accordance with the intentions of this Board as expressed in this Resolution.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the contract.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Samuel Diehl restroom development \$6,000.00

Wayne Builders bricks for project not to exceed \$1.00 per brick plus freight. Additional bricks will be purchased contingent on the receipt of an additional grant

Clearwater Plumbing plumbing for project \$8,850.00

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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28. Recommend approval of hiring Penny's Blacktop Maintenance, LLC, for new blacktop north and south drive for a total of \$8,200.00.
29. Recommend approval of a Water meter relocation by Dustin Funderburgh Farms and Excavation in the amount not to exceed \$4,200.00.
30. Recommend that the Board approve building plans which will be subsequently delivered to the district by the Bradford Athletic Boosters based on review and acceptance by the BEVSD administration for conformity with all building design and legal requirements.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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## **SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICIES:**

### **42.2 Winter 2023 Update**

#### **Policies**

- po2623 - Student Assessment and Academic Intervention Services
- po2623.02 - Third Grade Reading Guarantee
- po3120.04 - Employment of Substitutes
- po3140 - Termination and Resignation
- po4124 - Employment Contract
- po4140 - Termination or Resignation
- po5310 - Health Services
- po8600 - Transportation
- po8600.04 - Bus Driver Certification
- po8640 - Transportation For Non-Routine Trips
- po8650 - Transportation By Vehicles Other Than School Buses
- po8660 - Incidental Transportation of Students By Private Vehicle

#### **AGs Approved by the Superintendent**

- ag2623A - Testing Program
- ag2623.02 - Mid-Year Promotion For Third Grade Students Retained Due to Performance on

English Language Arts Assessment

ag5463 - Student Transfer from Non-Chartered Schools and Enrollment from Home Education  
ag8650 (New for BEVSD) - Transportation by Vehicles Other Than School Buses  
ag8660 - Incidental Transportation of Students By Private Vehicle  
ag9270 - Procedure for Education A Child At Home  
ag9270A - Admission of Students Enrolling from Non-Chartered Schools or Home Education  
fm9270F1 (Rescind) - Procedure for Educating Your Child At Home

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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**ENTER EXECUTIVE SESSION (IF NECESSARY)**

\_\_X\_\_ (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

\_\_\_\_\_ (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

\_\_\_\_\_ (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

\_\_\_\_\_ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

\_\_\_\_\_ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

\_\_\_\_\_ (G) (6) Specialized details of off security arrangements

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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**ENTER EXECUTIVE SESSION at:** \_\_\_\_\_

**EXIT EXECUTIVE SESSION at:** \_\_\_\_\_

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Manuel		Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker	
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**TIME:** \_\_\_\_\_